

MANAGERS CHECKLIST – Juniors Teams 2022-2023



SOLAR SOCCER CLUB: SOCCER EXCELLENCE THROUGH DEVELOPMENT

107 Suncreek Dr. Suite 300, Allen, TX 75013 Office: (972) 649-4215 www.solarsoccerclub.net

REGISTRATION TO DO:

1. Complete background check and SafeSport on or 6/1 – Coach AND Manager
2. Online registration. All players will register online in LeagueApps. Links will be set up once the club dues/ fees have been reported to the club, a registration link will be sent to coach and manager.
3. All paperwork will be done by FoxFit esign. Once the parent has completed the forms they will receive an email with copied signed forms, parent must forward a copy to the manager.
4. Headshot of player. The picture must be passport-style. No hats, no sunglasses, shoulders up.

* Depending on league and the sanctioning affiliate, additional forms may be needed when registering for league.

Always sort documents by kind and in alpha order by players.

UNIFORM INFORMATION

1. Uniforms may be ordered starting July 1.
2. Send link to parents and make sure each player has a 'myuniform' account set up
3. Follow up with team on these orders (people have made mistakes in the past and teams have had 1 player without a uniform!)
4. For help with uniforms please contact amber@solarsoccerclub.com

TEAM FINANCIAL ACCOUNT

1. Open a team bank account if needed. Email request to admin@solarsoccerclub.com
2. Work with the coach on the team budget – (league fees, tournament, indoor, rentals, misc. team fees, etc.)
3. Communicate with parents on these fees

MANAGERS COLLECT AND KEEP

1. Team dues agreement and payment options
2. Any club dues collected in person can be brought to Solar office and/or deposited to Solars Chase account.
3. Review LeagueApps that all players are registered with a payment plan

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Juniors Administrator
TeamSnap
Player Dues Account
GotSport Support

Uniforms

amber@solarsoccerclub.com

Office: 972-64-4215

U.S Club Registration

Email: USClubSolar@gmail.com

Office: 972-649-4215